

**BOARD OF SUPERVISORS**

*Brown County*

305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600



E-Mail [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held**

**THE WEEK OF JUNE 4 - 8, 2012**

**MONDAY, JUNE 4, 2012**

(No Meetings)

**TUESDAY, JUNE 5, 2012**

*5:30 p.m.	Library Board - Informational Renovation Meeting	Lower Level, Central Library 515 Pine Street
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**WEDNESDAY, JUNE 6, 2012**

*5:30 p.m.	Public Safety Committee	Room 200, Northern Building 305 E. Walnut Street
*6:30 p.m.	Planning Commission Board of Directors	GB Metro Transportation Ctr. 901 University Avenue

**THURSDAY, JUNE 7, 2012**

*5:30 p.m.	Education and Recreation Committee	Kress Family Branch Library 333 N. Broadway, De Pere
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**FRIDAY, JUNE 8, 2012**

*9:00 a.m.	NE Wisconsin Family Care District Board Meeting	NWTC Advance Business Ctr. 2701 Larsen Road
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Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

## LIBRARY

515 PINE STREET  
GREEN BAY, WISCONSIN 54301-5194  
PHONE: (920) 448-4400 Ext. 351  
FAX: (920) 448-4364

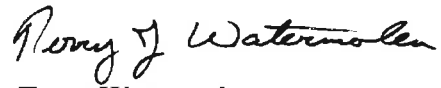
**TERRY WATERMOLEN**  
PRESIDENT, LIBRARY BOARD OF TRUSTEES  
WEBSITE: [www.browncountylibrary.org](http://www.browncountylibrary.org)

### **BROWN COUNTY LIBRARY BOARD**

**Central Library Renovation  
Informational Meeting for County Board Supervisors  
Central Library - Lower Level Meeting Rooms  
515 Pine Street, Green Bay, WI  
Tuesday, June 5, 2012  
5:30 p.m.**

### **AGENDA**

1. Approve/modify agenda
2. Central Library Renovation
3. Such other matters as are authorized by law.
4. Adjournment

  
**Terry Watermolen**  
**President**



**Notice is hereby given that action by committee may be taken on any of the items which are described or listed in this agenda.**

**Please take notice that it is possible additional members of the Brown County Board; Brown County Ed & Rec Committee; and/or Brown County Library Board may attend this meeting resulting in a majority or quorum of such board or committee. This may constitute a meeting of the Brown County Library Board for purposes of discussion and information gathering relative to this agenda.**

*Have you considered remembering the Friends of the Brown County Library in your will or estate?*

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## **PUBLIC SAFETY COMMITTEE**

**Patrick Buckley, Chair**  
Tim Carpenter, Vice Chair  
Bill Clancy, Andy Nicholson, Guy Zima

### **PUBLIC SAFETY COMMITTEE**

**Wednesday, June 6, 2012**

**5:30 p.m.**

**Rm. 200, Northern Building  
305 E. Walnut Street**

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of May 2 and May 16, 2012.

1. Review Minutes of:
  - a. Criminal Justice Coordinating Board (April 24, 2012)
  - b. Emergency Medical Services Council (March 21, 2012 & May 16, 2012)
  - c. Fire Investigation Task Force (March 1, 2012)
  - d. Local Emergency Planning Committee (March 13, 2012)

### **Communications:**

2. Communication from Supervisor Buckley re: Sheriff's Department to take the lead on a combined services study (Metro Policing) for Brown County. *Referred from May County Board.*
3. Communication from Supervisor Buckley re: Would like Mr. Miller from the Airport to come to Public Safety Committee and give an update on funding for the Sheriff's Deputy to be stationed at the Airport. *Referred from May County Board.*

### **Public Safety Communications**

4. Budget Status Financial Reports, March and April, 2012.
5. Director's Report.

### **Sheriff:**

6. Budget Status Financial Report, April, 2012.
7. Sheriff's Report.

**Emergency Management:**

8. County/Tribal Directors of Emergency Management Semi Annual Report, October, 2011 – March, 2012.

**Circuit Courts, Commissioners, Probate**

9. Budget Status Financial Reports, March and April, 2012.

**Medical Examiner** – No agenda items.

**Clerk of Courts** – No agenda items.

**District Attorney** – No agenda items.

**Other**

10. Audit of bills.
11. Such other matters as authorized by law.  
Set date and time for July meeting (current schedule falls on July 4, 2012).

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**AGENDA**  
**BROWN COUNTY PLANNING COMMISSION**  
**BOARD OF DIRECTORS**  
**Wednesday, June 6, 2012**  
**Green Bay Metro Transportation Center**  
**901 University Avenue, Commission Room**  
**Green Bay, WI 54302**  
**6:30 p.m.**

**ROLL CALL:**

Paul Blindauer	_____	Michael Malcheski	_____
James Botz	_____	Ken Pabich	_____
William Clancy	_____	Gary Pahl	_____
Norbert Dantinne, Jr.	_____	Mike Soletski	_____
Ron DeGrand	_____	Alan Swatloski	_____
Bernie Erickson	_____	Ray Tauscher	_____
Steve Grenier	_____	Mark Tumpach	_____
Phil Hilgenberg	_____	Jerry Vandersteen	_____
Dotty Juengst	_____	Tim VandeWettering	_____
Tom Katers	_____	Dave Wiese	_____
Pat Kolarik	_____	Reed Woodward	_____
Jack Lewis	_____	Vacant (County Board)	_____

1. Approval of the minutes of the April 4, 2012, regular meeting of the Brown County Planning Commission Board of Directors.
2. Introduction of new members to the Brown County Planning Commission Board of Directors: Michael Malcheski, appointed by the Village of Ashwaubenon; and Ray Tauscher, appointed by the Town of Pittsfield and Town of Ledgeview.
3. Recommendation to the Brown County Board of Supervisors regarding Brown County participation as lead county in the Northeastern Wisconsin Community Development Block Grant – Housing Coalition.
4. Summary of Annual Report submitted to the Wisconsin Department of Natural Resources related to Brown County Municipal Storm Water System (MS4) Permit.
5. Brown County Planning Commission staff updates on work activities during the months of April and May 2012.
6. Other matters.
7. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMISSION MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA.

PLEASE TAKE FURTHER NOTICE, MEMBERS OF THE PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF THE BROWN COUNTY BOARD OF SUPERVISORS MAY BE PRESENT IN SUFFICIENT NUMBERS AT THE ABOVE MEETING TO CONSTITUTE A MEETING OF THEIR COMMITTEE. THE COMMITTEE WILL GATHER INFORMATION AND WILL NOT TAKE FORMAL ACTION AT THIS MEETING.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY HUMAN RESOURCES OFFICE AT 448-4065 BY THE DAY BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

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## EDUCATION & RECREATION COMMITTEE

Patrick Wetzel, Chair  
John Vander Leest, Vice-Chair  
Erik Hoyer, John Van Dyck, Patrick Williams

### **EDUCATION & RECREATION COMMITTEE**

**Thursday, June 7, 2012**

**5:30 p.m.**

**Kress Family Branch Library  
333 N. Broadway, De Pere**

### **\*\* NOTE LOCATION \*\***

**Tour @ 5:30 p.m. Meeting to follow at approximately 5:45 p.m.**

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/modify minutes of May 3, 2012.

#### **1. Review Minutes of:**

- a. Joint Executive Committee and Education & Recreation Committee (May 22, 2012).

#### **Communications**

2. Communication from Supervisor Erickson re: Update on reducing County Boat Launch fees to seniors (65 and over) from \$30.00 to \$20.00. *Erickson requested at February meeting to revisit in June or July.*
3. Communication from Supervisor Lund re: To examine the parking at the Brown County Boat Ramp on the Suamico River to explore options for additional parking. *April Motion to refer to staff to look into the alternatives and bring back in 60 days.*
4. Communication from Supervisor Steffen re: Postponing the issuance of the Brown County Central Library Project RFP. *Referred from May County Board.*
5. Communication from Supervisor Van Dyck re: Central Library Renovations. *Referred from May County Board.*
6. Communication from Supervisor Evans re: Brown County provides appropriate funding (\$300,000 per year) for the maintenance, upkeep and improvements to the Resch Center. Review the emergency maintenance for Shopko Hall and the Veteran's Memorial Arena. *Referred from May County Board.*

#### **NEW Zoo and Park Management**

7. Parks Budget Status Financial Report for April, 2012.
8. Discussion of Wrightstown Boat Launch proposed plan by Waterboard Warriors. *Held for one month.*
9. Approval of Fox River Trail Consent to Easement with City of DePere.
  - a. Resolution to approve a consent to easement for a sanitary sewer line easement between the Wisconsin Department of Natural Resources and the City of DePere.
10. Park Management Director's Report for April, 2012.

11. NEW Zoo Budget Status Financial Report for April, 2012.
12. Request from N.E.W. Zoological Society, Inc. for the waiver of the contract fee and \$6.00 admission fee for Feast with the Beast.
13. Zoo Monthly Activity Report for May, 2012.
  - a. Operations Report, April 2012.
  - b. Admissions Revenue Attendance.
  - c. Gift Shop, Mayan, Admissions, Zoo Pass Revenue Reports.
14. NE WI Zoo Education & Volunteer Programs Report for April, 2012.
15. Zoo Animal Collection Report for May, 2012.
16. Zoo Director's Report.

#### **Golf Course**

17. Budget Status Financial Report as of April 30, 2012.
18. Golf Course Financial Statistics as of May, 2012.
19. Superintendent's Report.

#### **Museum**

20. Neville Public Museum Attendance and Admissions for April, 2012.
21. Museum Budget Status Financial Report for April, 2012.
22. Museum Director's Report.

#### **Library**

23. Budget Status Financial Report as of April, 2012.
24. Request for Proposal - Central Library Final Design.
25. Director's Report.

#### **Resch Centre/Arena/Shopko Hall**

26. Complex Attendance for the Brown County Veterans Memorial Complex for April, 2012.

#### **Other**

27. Audit of bills.
28. Such other matters as authorized by law.

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## District Board Meeting Agenda

June 8, 2012

9:00 a.m.

NWTC Advance Business Center

NEW FC District Offices

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**Note:** The Board will convene at 9:00 a.m. for the purpose of board training on policy governance. The training is scheduled to proceed for three (3) hours. The Board will not take any action regarding matters discussed during the training. The Board's regular business meeting will begin at 12:30 p.m. and proceed according to the following agenda.

1. Call to Order
2. Confirmation of Proper Posting
3. Confirm Agenda
4. Review and Approve April 30, 2012 Meeting Minutes
5. Public Comment
6. CEO Report—Rolf Hanson (discussion only)
  - a. Department of Health Services Update
  - b. Expected expansion process
  - c. Current areas of focus
  - d. Star Raft Initiative
8. Fiscal Agent Report – Barb Larson-Herber (discussion only)
9. Policy Governance Training-Mark Moeller (discussion only)
10. Announcements (discussion only)
  - a. Next Board meeting date
  - b. Other
11. Adjourn

**NOTE:** Deviation from agenda order may occur

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*Northeast Wisconsin Family Care is a member driven organization passionate about delivering service options by supporting personal choices which promote the greatest opportunity for an independent quality of life, in a caring, respectful, and efficient manner.*



## Northeast Wisconsin Family Care

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*Individuals with disabilities requiring special accommodations for attendance at the meeting should contact Debbie at (920) 857-9997 at least 48 hours prior to the meeting.*

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## JUNE 2012



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	Public Safety 5:30 pm	Ed & Rec 5:30 pm	6	7
10	Executive Cmte 6:00 pm	12	13	14	15	16
<b>Father's Day</b> 	18	Vet's Recognition 5:15 pm	<b>Board of Supervisors</b> 7:00 pm	21	22	23
24	Land Con 6 pm Plan Dev & Trans 6:30 pm	26	Human Svc 6:00 pm	Admin 5:00 pm	28	29
	25		27			30



## JULY 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3		Ed & Rec 5:30 pm	6	7
8	Executive Committee 6:00 pm	10	11	12	13	14
15	16	Vet's Recognition 5:15 pm	<b>Board of Supervisors</b> 7:00 pm	19	20	21
22	Land Con 6 pm Plan Dev & Trans 6:30 pm	24	Human Svc 6:00 pm	Admin 5:00 pm	27	28
29	30		31			

## **BROWN COUNTY COMMITTEE MINUTES**

- Harbor Commission (March 12, 2012)
- EMS Council (May 16, 2012)

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**

## PORT AND SOLID WASTE DEPARTMENT

*Brown County*

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN HAEN

INTERIM PORT AND SOLID WASTE DIRECTOR

### **PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION**

A meeting was held on **Monday, March 12, 2012**  
at the Clarion Hotel, 200 Main St., Green Bay, WI

1) The meeting was officially called to order by President McKloskey at 11:35 am.

2) Roll Call:

Present: President Neil McKloskey  
Commissioner Bill Martens  
Commissioner Hank Wallace  
Commissioner Tom Klimek  
Commissioner Greg Flisram

Excused: Commissioner Ron Antonneau  
Commissioner Craig Dickman  
Commissioner John Hanitz  
Commissioner Bernie Erickson

Also Present: Dean Haen, Brown County Port & Solid Waste  
Mark Walter, Brown County Port & Solid Waste  
Troy Streckenbach, Brown County Executive  
John Mory, Cellcom Green Bay Marathon  
Mike Fisher, Cellcom Green Bay Marathon

3) Introduction of New Member Greg Flisram

Introduction and welcome of new member Greg Flisram. Mr. Flisram gave a short introduction of himself and his past experience and qualifications. Each Harbor Commissioner introduced themselves and gave a brief description of their background for Mr. Flisram.

4) Approval/Modification – Meeting Agenda

**A motion was made to approve the meeting agenda by Hank Wallace and seconded by Tom Klimek.** Unanimously approved

5) Approval/Modification – February 13, 2012 Meeting Minutes

**A motion was made to approve the February 13, 2012 meeting minutes by Hank Wallace and seconded by Bill Martens.** Unanimously approved.

6) Announcement from County Executive Troy Streckenbach

Executive Streckenbach announced the creation of a rail/port intermodal committee to advance the development of an intermodal rail/port facility in Brown County. The committee will consist of the following individuals listed below. Fred Monique will lead, coordinate and oversee the development of the project. There is a mix of people on this committee from related trades including from industry, trucking and rail. There is also interest beyond the stakeholders here in Brown County as the port serves northeastern Wisconsin.

Haen, Dean	BC Port & Solid Waste, Interim Director
Matheson, Bill	Schneider National, Intermodal President
Klimek, Tom	Escanaba & Lake Superior Railroad
Nelson, Dave	Great Lakes Calcium
Snider, Paul	Georgia-Pacific
Monique, Fred	Advance, Business Assistance Center

Executive Streckenbach is looking forward to Harbor Commission involvement and leadership. The goal of the committee is to develop a business plan where the County along with the public/private relationship can work on reestablishing a rail/port intermodal facility. Executive Streckenbach recognizes how important the Port is to this community: past, present and future.

Executive Streckenbach has reviewed the attached intermodal study completed by UWGB with regards to the need for development of a rail ramp near the port first. Once that is established, the movement of containers and similar activities through the port can be advanced. Brown County is blessed with a lot of natural assets but for whatever reason, we are not fully utilizing the Port, both on the local, regional and the global level.

Executive Streckenbach noted that there will be a total of four new economic development committees, three of which affect the Port & Solid Waste Department; the Rail/Intermodal/Port Facility Committee, the Waste Stream Committee (which affects the Solid Waste Department), and the committee which is looking at developing the lands around the airport, including the foreign trade zone which is administered by the Port.

7) Green Bay Marathon Security Deposit for Demurrage Charges – Request for Approval

John Mory, Race Operations Manager from the Cellcom Green Bay Marathon was present to speak on behalf of the Marathon to request the Harbor Commission allow a bridge closure on the day of the marathon. The Marathon will present a security deposit in the amount of \$7500 in case of demurrage charges by any terminal operators.

**A motion to suspend the rules to allow John Mory and Sean Ryan of Cellcom Green Bay Marathon to speak was made by Neil McKloskey and seconded by Hank Wallace. Unanimously approved.**

John Mory gave a general overview of the race route to make the Harbor Commission aware of the Marathon's commitment to safety of the participants. They are requesting special

considerations on the day of the race of May 20, 2012 to suspend Walnut Street bridge operations from 8:30am until 1:30pm in order to accommodate the race route.

Dean Haen mentioned that in past years, bridge closure requests have been made by the Marathon event and security deposits provided in the event of any demurrages. However, the Harbor Commission has never had a need to collect upon the security deposit in order to pay out for any shipping vessels delayed.

**A motion was made to return to regular session by Hank Wallace and seconded by Neil McKloskey.** Unanimously approved.

**A motion was made to approve acceptance of a security deposit from Cellcom Green Bay Marathon for possible demurrage by Hank Wallace and seconded by Greg Flisram.** Unanimously approved.

8) Cell Tower Lease -- Update

Mr. John Luetscher from the Corporation Counsel was requested to be present for this meeting, however, since then, he has hired an assistant, Ms. Kristen Hooker, who is handling this matter. A copy of her e-mail communication was included in this meeting's agenda packet which states her intention to move forward with the collection of the lease payments from the city of Green Bay. A copy of the letter requesting collection from Ms. Kristen Hooker to Green Bay City Attorney Tony Wachewicz was handed out at the meeting.

9) Renard Island Closure Work – Update

The construction work on this GLRI grant project has been completed and only administrative work needs to be finalized. A land survey was completed on February 16 on the island. A map distributed in the agenda packet shows how much material was moved onto the island by the contractor over this past year. The final amount moved was 259,000 cubic yards or approximately 25,000 cubic yards more than what was anticipated.

The colored map included in the packet indicates the different grades currently existing on the island. The western part of the island is about one foot short of the anticipated grade below the final engineered soil cap. Another two and a half feet of cover will be placed on top of that for final closure. Capacity on the island for general fill is still available for 50,000 – 100,000 more cubic feet. The map also indicates the level of settlement of the general fill material placed onto the island, which comes to one to two feet in most areas over the past year.

There will be a cost increase to reach the final grades that are needed but it is also an opportunity to place more clean dredge material onto this island facility. Placing material in warm weather is much more challenging due to the fact that with such high water content in the material, it causes the gravel road along the outer edge of the island to become too wet to drive on each year.

The projected time frame to final closure depends on federal assistance and grants but there is a closure deadline from the WDNR of June 2013. The Cat Island project provides the County some leverage with the Corps for the completion of Renard Island. Brown

County and the Harbor Commission entered into an agreement with the Corps for Renard Island in 1977 which obligated the Corps to close the island.

10) Cat Island Chain Restoration Project – Update

A letter sent to LT Colonel Michael Derosier of the Corps states that if the Corps will commit to completion of the Renard Island project, Brown County would then entertain the possibility of entering into an agreement with the Corps to work in partnership on the Cat Island Chain project. The Corps has the required funding, an appropriate project schedule, reduced project costs and a commitment to continue to utilize the Bay Port facility. The only outstanding issue is the Renard Island closure within the time frame required.

A second letter was sent to the WDOT, explaining that the Corps now requires the \$2.7M cost share from Brown County to be in the form of cash rather than the work-in-kind in the form of providing stone. The letter confirms the verbal understanding between Brown County and the WDOT in using Brown County cash contribution from the HAP grant to meet the Corps \$2.7M cash contribution and that this cash contribution will be an eligible expense under the HAP grant. The WDOT will require Brown County to obtain a receipt from the Corps for this transaction to be eligible. Brown County is also working with the DNR to permit a storage area at the end of Lineville Rd.

The Cat Island Advisory Team was created per the WDNR Water Quality Certification Permit. This team will oversee management of the Cat Island habitat over the duration of the next few decades. This advisory team will be made up of representation from Brown County, DNR, USFWS, USACE, and selected stakeholder individuals.

Physical construction of the project will start in late May or early June 2012 using GLRI grant funding. Brown County has retained Foth to prepare bid documents for selecting a contractor. The bid requests need to be out by the end of April 2012. The first part of this project needs to be completed by August 1, 2012 for EPA satisfaction of the GLRI grant and for an accelerated timeline for the Corps. The Corps will be visiting Brown County within the next few weeks. They are looking at putting \$19M into this project over the next three fiscal years.

Brown County had approached the WDOT to find out if they would be interested in creating a Wetlands Mitigation bank due to road construction in that area, but the WDOT has declined that offer. Robert E. Lee & Assoc is aware that with rule changes at the state level there will be requirements for establishment of a regional wetland banks. Dean Haen has also made the same offer to Robert E. Lee & Assoc. for partnership in designing the wetlands bank, which includes credit for these wetlands. This includes 272 upland acres, 1,400 wetland acres behind that, and the state owned lakebed grant that Brown County is responsible for improving.

11) 2012 AGLP Federal Policy Agenda - Update

These are issues that the American Great Lakes Ports Association is pushing for at the Federal level via lobbyists and policymakers out in Washington D.C.

The Great Lakes Harbor Dredging plans for FY2013 provided a list of underfunded ports that will receive funding for dredging by the USACE in 2013. Green Bay is not on this list it is already in receipt of this dredging work.

Issues include: The Harbor Maintenance Trust Fund which explains how funds are raised for future dredging needs of the nation's Harbors by the USACE; Marine Infrastructure Renewal which details the projects on the Great Lakes that are in need of repair, maintenance, or replacement in order to continue marine operations in those locations listed on the report; and, the Short Sea Shipping which explains the changes in legislation that affect intermodal port facilities.

12) Director's Report

USACE dredging project is utilizing Fox River Dock as an unloading point. The right of entry is expiring this year. A new agreement will need to be executed for use of Fox River Dock's property. The renewal document is the same as the original document executed in 2007; a routine five-year document. In addition, a right-of-entry agreement will be renewed for the Renard Island causeway and access to Bay Port. These are routine administrative functions previously approved by the Harbor Commission and County Board.

The annual Port Symposium is coming up on April 2, 2012. Speakers at the symposium will include Brown County Executive Troy Streckenbach, Neil McKloskey, Congressman Reid Ribble, Paul Hampton who will discuss the Northeastern Wisconsin Global Trade study being conducted by East Central Planning Commission, and Fred Monique of Advance, who will present information about intermodal port/rail advancement efforts.

The "First Ship" contest, in collaboration with GBVCB, is up and running and entries are coming in via the website.

13) Audit of Bills – Request for Approval

**A motion to approve was made by Tom Klimek and seconded by Neil McKloskey.** Unanimously approved.

14) Other Such Matters as Authorized by Law

None at this time.

15) Adjourn

**A motion was made to adjourn meeting by Hank Wallace and seconded by Bill Martens.** Unanimously approved. Meeting adjourned at 12:40 pm.

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Neil McKloskey, President  
Harbor Commission

Dean Haen, Interim Director  
Port & Solid Waste Department



**PROCEEDINGS OF THE BROWN COUNTY  
EMERGENCY MEDICAL SERVICES COUNCIL**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Emergency Medical Services (EMS) Council** was held on Wednesday, May 16, 2012 at the Village of Ashwaubenon Board Room – 2155 Holmgren Way, Green Bay, WI

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**Present:**      **Voting Members:** Green Bay Fire – Chair, Melissa Spielman, Supervisor Tim Carpenter, Ashwaubenon Public Safety – Kris Ver Vaeren, Allouez Fire Department – Neil Cameron, County Rescue – Larry Ullmer, NWTC – Cal Lintz, De Pere Fire and Rescue – Robert Kiser

**Non-Voting Members:** Aurora Bay Care – Dawn Brester, Eagle III/Aurora Bay Care – Dr. Steven Stroman, Brown County Emergency Management – Cullen Peltier, Brown County EMS – Dr. Ken Johnson, Bellin – Dr. Paul Casey, NWTC – Dawn Wolfcale

**Excused:**      Brown County Medical Examiner – Al Klimek, Brown County Public Safety – Shelly Nackers

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1.      **Call Meeting to Order.**

The meeting was called to order by Chair Melissa Spielman at 1:01 p.m.

2.      **Approve/Modify Agenda.**

Larry Ullmer stated that he would like to take a moment to recognize Supervisor Carole Andrews for the service she provided to the EMS Council prior to Item Number 12.

**Motion made by Larry Ullmer, seconded by Supervisor Carpenter to approve. Vote taken.**

**MOTION CARRIED UNANIMOUSLY**

3.      **Approve/Modify Minutes of March 21, 2012.**

**Motion made by Kris Ver Vaeren, seconded by Supervisor Carpenter to approve. Vote taken.**

**MOTION CARRIED UNANIMOUSLY**

4.      **Discussion re: Review of the Airway QA Program.**

Robert Kiser stated that he is looking at purchasing a mannequin to utilize for in-house airway management training purposes. Cal Lintz stated that NWTC has portable airway management training resources available to any EMS agency for training purposes. Dawn Wolfcale indicated that she does not know of a way to do scenario-based airway management as part of CME to include intubation on a high fidelity mannequin as preferred by Dr. Ken Johnson.

Wolfcale continued that the NREMT guidelines indicate scenario-based adult and pediatric intubation. Kiser stated that it was his understanding based on the directive from Dr. Johnson that airway skills competencies could be done on "Fred the Head" under supervision of their own in-house EMS trainers. Dr. Johnson concurred with this policy.

Kiser continued that the De Pere Fire Department has ACLS certified instructors in-house which he assumed would be competent to conduct in-house training. Wolfcale stated that intubation is no longer part of ACLS so that credential does not apply. She felt that Bob has quite a few employees who are adjunct faculty who have run testing stations for the NREMT so they understand the guidelines. Dr. Stroman asked if the mannequins that NWTC has are considered high fidelity and Wolfcale answered that they were. Dr. Stroman stated that the intent was not to simply use "Fred the Head" but to have supervision for technique in difficult situations such as spasm, throat swelling and other similar things.

Ullmer stated that the equipment did not have to be purchased because NWTC could loan the equipment to Kiser. Dr. Stroman also stated that RTAC owns a unit that they would gladly loan out that was purchased with regional dollars. Kiser decided that he would hold off on purchasing equipment if he can work something out to borrow the equipment instead. Wolfcale also stated that she would be able to loan other mannequins to Kiser as it would provide a chance to do more skills rotations and provide a higher level of education. Wolfcale also stated that she would not be opposed to helping at the station.

Dr. Johnson wanted to make it clear that this journey is in the beginning phases and the process can be adjusted as the journey continues but he did feel that high fidelity mannequins would be better than "Fred the Head". Dr. Johnson continued that he would like the agencies to have a plan in place to have this done by year end.

**5. Discussion re: Triage Tag Introduction**

Chair Spielman stated she was asked to bring a triage tag system introduced at RTAC to the meeting to get feedback. She passed the tags around for those present to look at. She indicated that they are currently working through the State with a patient tracking scanner system and that the barcode on the triage tags can be scanned in the same way. Dr. Johnson stated by the nature of disaster, there are multiple EMS providers from different EMS agencies and several receiving facilities involved in a mass casualty incident. He does not have a strong opinion as to what specific triage tags to use, but he did feel that it was important that the same tags are used throughout the region so that all providers are familiar with a single triage tag that is consistent in design.

Cullen Peltier agreed that the same tag design should be used Countywide. Spielman stated that the example she had with her seemed to have some things that make it a bit cumbersome. Ullmer was of the impression that RTAC would purchase and provide the tags; however, he noted that this would still have to be presented and approved by Brown County Emergency Management. Peltier felt the sample looked good and that his main concern was that the plan is consistent and the triage tags are consistent. Dr. Stroman stated that he felt this was a nice product and if it was decided to do this across the region there are were funds available in 2012 that RTAC could provide it for every rig in the region. Dr. Stroman would encourage that a decision be made soon if everyone liked the tags so that it could be purchased. Ullmer pointed out that some agencies have more than one ambulance and he thought RTAC would agree to provide one kit, but Dr. Stroman felt it was RTAC's intention to provide one pack per ambulance in the region. Dr. Johnson would be agreeable to the tags if there were enough funds to get the kits to everyone and there was a mechanism to get everyone trained on the system. Dr. Stroman stated that if the feeling towards the tags is favorable he will see if RTAC can set aside an amount to cover all units within the County and Spielman stated she will try to clarify with RTAC if they referred to per rig or per service.

**6. Medical Director's Report.**

Dr. Johnson stated the protocols are all out and he is waiting to hear from the State.

**7. Training and Standards Work Group.**

Spielman stated that the Trainings and Standards Work Group meeting was not held and therefore there was no report.

8. **Statewide Committees and Task Force – Reports.**

Cal Lintz reported on the updates and revisions to the federal DOT and WI DHS EMS-approved EMS curricula. A copy of these updates and revisions is attached. He stated that the training curriculum for paramedic ambulance services will not be impacted as greatly as training for volunteer ambulance services at the AEMT and EMT levels of licensure. Lintz stated that the increase in EMT Basic from 144 hours to 196 hours is essentially core content in EMS topic areas rather than practical skills that are being introduced. Their concern is recruitment and how they will get volunteers to commit to those hours. Lintz plans to go to other EMS Council meetings and address some of the issues. He felt that this process will bring a certain increase in professionalism to EMS and he felt that volunteer ambulance service directors will need to make this point in the recruitment process.

Ullmer asked if Lintz had any idea how this would affect tuition and Lintz stated that by mandate from the State the refreshers will not be impacted. The hours in the refreshers cannot be increased but will be called transition courses because they will include the new topic areas. He also stated there will be a four percent increase for other courses because they gain a credit in each of the programs.

9. **Other Business.**

Dr. Stroman stated that there will be an RTAC budget planning meeting which is essentially a work group and not a formal committee or formal meeting on May 30, 2012 at 1:00 p.m. in the Emergency Department Conference Room at Aurora.

Dr. Stroman also stated that Aurora Bay Care will have their EMS dinner in honor of EMS Week on May 21, 2012 and he wished everyone a happy EMS week. Al Klimek will be the speaker and will talk on death scene investigation and all agencies are represented. If anyone has not registered but would still like to attend, there would be space available.

Kris Ver Vaeren stated he will be taking over for Don Riha.

10. **Public Comment and Such Other Matters as Authorized by Law.**

11. **Next Meeting – September 12, 2012.**

**Motion made by Larry Ullmer, seconded by Kris Ver Vaeren for the Council to recognize Carole Andrews for her years of active and dedicated service and her advocacy of the Council. Vote taken. MOTION CARRIED UNANIMOUSLY**

12. **Adjourn.**

**Motion made by Robert Kiser, seconded by Kris Ver Vaeren to adjourn at 2:11 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully Submitted,

Therese Giannunzio  
Recording Secretary

## Northeast WI Technical College

### Updates – Revisions to NWTC EMS Curricula

The state of WI DHS EMS Section is mandating the transition of each level of EMS curricula compliant with the EMS Educational Standards published by the federal DOT National Highway Transportation and Safety Administration (NHTSA). In addition, these standards have been adopted by the National Registry of EMTs (NREMT).

Effective August 1, 2012 at Northeast Wisconsin Technical College- inclusive with this transition is the adoption of the names of each level of EMS licensure compliant with the EMS curricula cited in the NHTSA National EMS Education Standards:

- **Medical First Responder** becomes **Emergency Medical Responder (EMR)**
- **EMT-Basic** becomes **Emergency Medical Technician (EMT)**
- **EMT-Intermediate Technician** becomes **Advanced EMT (AEMT)**
- **EMT-Paramedic** becomes **Paramedic**

Effective August 1, 2012 at Northeast Wisconsin Technical College - the hours of core content in each EMS basic (initial) course increases to include the new \*EMS topics in the NHTSA National EMS Education Standards:

- **Emergency Medical Responder Basic Course** increases from **72 hours to 80 hours**
- **Emergency Medical Technician Basic Courses** increases from **144 hours to 196 hours**
- **Advanced EMT** increases from **92 hours to 168 hours**

*\* For the specific EMS topics areas, reference the NHTSA National EMS Educational Standards website at <http://www.ems.gov>*

In the interest of accommodating the additional hours/EMS topic areas in the core content of each course, WI-approved EMS training centers are authorized to utilize online, web-based and/or other distributive learning resources to complete all didactic/lecture content.

The WI DHS EMS Section (under the advisement of the WI EMS Advisory Board) directed that all currently licensed EMS providers in Wisconsin must complete "transition" training to the new levels of EMS licensure during the 2012-2012 EMS licensure period. All transition training is to be completed via the format of the EMS refresher course for each level of licensure. EMS transition courses for each level of licensure will not incur increases in hours of core content or increases in course fees over the current conventional EMS refresher courses.

The following reflects the guidelines established by the WI DHS EMS Section for the transition of EMS training:

- **Emergency Medical Responders and Paramedics** will be "transitioned" via the existing EMS refresher course process
- **Emergency Medical Technicians** will complete 24 hours of transition materials followed by 6 hours of EMS "hot topics" and practical skills/written testing. The 24 hours of transition training can be completed through a WI-approved EMS training center (30-hour conventional EMT Refresher format) or via the EMT Refresher Flexible content format (followed by the 6-hour EMT Flexible Mini-Refresher sanctioned through a WI-approved EMS training center).
- **Advanced EMTs** will not be required to attend a separate 30-hour EMT Refresher course and 12-hour EMT-IT Refresher course. **AEMTs** will be required to complete 36 hours of transition training followed by the 6-hour EMS "hot topics" and practical skills/written testing (for 42 hours total).

This communication provides a brief synopsis of the future revisions to EMS curricula in the state of Wisconsin. For recurrent updates regarding the status of EMS training during the forthcoming EMS licensure period, please reference the WI DHS EMS Section website at <http://www.dhs.wisconsin.gov/EMS/index.htm>

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